



## **COUNCIL**

**MEETING** : Thursday, 24th March 2011

**PRESENT** : Cllrs. Lugg, Gillespie, James, Llewellyn, Morgan, White, Hilton, Hobbs, Durrant, Tracey, P. McLellan, C. Witts, Smith, Noakes, Ravenhill, Hanman, Lewis, Wilson, Heath, Gill, Bhaimia, S. Witts, Field, Haigh, Brown, Dee, J. McLellan, Porter, Taylor, Beeley, Dallimore, Hansdot, Organ and Wood

**APOLOGIES** : Cllrs. Gravells and Williams

### **89. PRAYERS**

Prayers were offered by the Mayor's Chaplain, the Reverend Canon Dr. Jeni Parsons.

### **90. MINUTES**

The minutes of the meeting held on 24 February were approved as a correct record.

### **91. DECLARATIONS OF INTEREST**

Councillors Hilton, P. McLellan and Dee declared personal interests in matters relating to the County Council.

Councillors James, Gravell and Hilton declared personal interests in matters relating to GHURC.

Councillors Durrant, Hilton and Organ declared personal interests in matters relating to GCH.

Councillor P. McLellan declared a personal interest in matters relating to Gloucestershire College and Coney Hill School.

Councillor Smith declared a personal interest in matters relating to legal aid.

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Councillor Taylor declared a personal interest in matters relating to Crypt School.

**92. PUBLIC QUESTION TIME**

The following questions were asked:

- Ms Kay Powell asked the Cabinet Member for Environment whether he could assure her that Enterprise dispose off all litter and glass prior to carrying out grass cutting.

The Cabinet Member advised that he would raise this with Enterprise and confirmed that he would look it any specific locations and address them with Enterprise.

- Mr Matthew Gilson asked the Cabinet Member for Environment a question regarding the reduction of the levels of waste sent to landfill and how the Council would ensure that residents did not place garden waste in black bins.

The Cabinet Member advised that a campaign was ongoing to promote green garden waste which included advice on the responsible disposal of waste. The Cabinet Member also confirmed that there were a number of methods available for disposal of green waste.

- Mr Andy Berry asked the Leader of the Council and the Cabinet Member for Regeneration & Culture to reconsider the proposed changes to the shop mobility scheme.

The Leader of the Council and the Cabinet Member for Regeneration & Culture advised that the decision regarding shop mobility had been taken very carefully and had included extensive consultation.

- Mr George Ridgeon asked the Leader of the Council and the Cabinet Member for Regeneration & Culture a question regarding the consultation process used for the decision relating to shopmobility.

The Leader of the Council and the Cabinet Member for Regeneration & Culture advised that the consultation had been undertaken by officers and that it had included large number of shopmobility users.

**93. PETITIONS AND DEPUTATIONS**

Councillor Harjit Gill submitted a petition on behalf of businesses located in Barton Street relating to the creation of a conservation area.

**94. ANNOUNCEMENTS**

- (a) The Mayor:

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- The Mayor confirmed to Members that the Rifles would be undertaking a Freedom March on 2 April 2011.
- The Mayor advised that a charity concert would be held on 3 April 2011 by the Salvation Army.
- The Mayor confirmed that an event for the decommissioning of HMS Gloucester would be held on 7 May 2011.

(b) Group Leaders:

- Councillor Jeremy Hilton advised Council that Councillor Heath and Councillor J McLellan would be standing down at the elections in May and thanked them for their service to the Council.
- Councillor Mark Hobbs advised Council that Councillor Geraldine Gillespie would be standing down at the elections in May and thanked her for her long service to the Council.

**95. SUSPENSION OF COUNCIL PROCEDURE RULES**

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources)

**RESOLVED**

That Council Procedure Rules be waived in respect of agenda items 10 and 11.

**96. CORPORATE PLAN 2011-2014**

The Council considered a report which presented the final draft of the Council's Corporate Plan 2011/2014.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. Council approve the corporate plan for 2011-2014, to be published by 31<sup>st</sup> March 2010.
2. Delegated authority be given to the Corporate Director Services and Neighbourhoods to make any minor amendments necessary to the corporate plan before it is widely published.”

Councillor Hilton moved the following amendment to the Corporate Plan:-

That an amendment be added to the Place section of the Corporate Plan stating:

‘we aspire to a new all weather track in Gloucester’

The amendment was seconded by Councillor Wilson.

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Councillor James indicated that he was willing to accept the amendment as part of his motion. The substantive motion was then put to the and it was:

**RESOLVED:**

1. That Council approve the corporate plan for 2011-2014, to be published by 31<sup>st</sup> March 2010.
2. That delegated authority be given to the Corporate Director Services and Neighbourhoods to make any minor amendments necessary to the corporate plan before it is widely published.

**97. TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS -2009/10 - ANNUAL REPORT**

The Council considered the annual treasury management strategy report. The report outlined the treasury activity during 2009/10 and the actual Prudential Indicators for 2009/10.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. Council approve the actual 2009/10 prudential indicators within the report.
2. Council note the treasury management stewardship report for 2009/10.”

**RESOLVED** that:

1. Council approve the actual 2009/10 prudential indicators within the report.
2. Council note the treasury management stewardship report for 2009/10.

**98. TREASURY MANAGEMENT REPORT 2011/12**

The Council considered a report which provided monitoring information on the capital expenditure plans, the Council's prudential indicators and the treasury management response to these plans.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. Council approves the reporting of the prudential indicators setting out the expected capital activities (as required by the CIPFA Prudential Code for Capital Finance in Local Authorities).**
- 2. Council approves the Minimum Revenue Provision (MRP) Policy which sets out how the Council will pay for capital assets through revenue each year.**
- 3. Council approves the treasury management strategy statement which sets out how the council's treasury service will support the capital decisions, the day to day treasury management and the limitations on activity through treasury**

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*prudential indicators. The key indicator is the Authorised Limit, the maximum amount of debt the council could afford in the short term but which would not be sustainable in the longer term. This is the Affordable Borrowing Limit required by s3 of the Local Government Act 2003.”*

**RESOLVED** that:

1. Council approves the reporting of the prudential indicators setting out the expected capital activities (as required by the CIPFA Prudential Code for Capital Finance in Local Authorities).
2. Council approves the Minimum Revenue Provision (MRP) Policy which sets out how the Council will pay for capital assets through revenue each year.
3. Council approves the treasury management strategy statement which sets out how the council's treasury service will support the capital decisions, the day to day treasury management and the limitations on activity through treasury prudential indicators. The key indicator is the Authorised Limit, the maximum amount of debt the council could afford in the short term but which would not be sustainable in the longer term. This is the Affordable Borrowing Limit required by s3 of the Local Government Act 2003.

**99. RAILWAY CORRIDOR PLANNING BRIEF AND MASTER PLAN**

The Council considered a report which requested it to consider adopting the Railway Corridor Planning Brief as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan. The report also provided an update on the GHURC Railway Corridor Masterplan and emerging proposals for the Railway Corridor.

Councillor Gillespie (Chair of Planning Policy Sub Committee), moved the recommendations set out in the report, namely:-

“1. To approve the City Council Planning Brief (Appendix 1 PT01031Z) as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan.

1. To endorse in principle a mixed use scheme for the Northern Triangle component of the Railway Corridor being developed by the company LXB Properties subject to:

- Demonstrating that a mixed use scheme delivers a development of community benefit
- Detailed Retail Impact Assessment demonstrating that the proposal will not have any detrimental impacts upon the City Centre and its regeneration, particularly King's Quarter
- Acceptable highway and transportation access arrangements including full operational access being provided to the Southern triangle area

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- Safe and secure pedestrian and cycle links to the site including through Blinkhorn's Bridge
  - A delivery strategy for the employment uses including Planning Agreements to secure the proposed employment elements and appropriate marketing proposals for employment land
  - Exemplar design and Masterplanning being a key component of the proposals to make this site an attractive gateway development
  - High quality landscaping
2. That the GHURC Masterplan for the Great Western Road component includes a phased approach to housing delivery that allows for the active marketing of additional employment land adjacent to the Health Innovation Centre to accommodate further employment uses in this location, particularly linked to the activities of the hospital and Health Innovation Centre. This active marketing should be for a substantial period (to be agreed) from the occupation of the Health Innovation centre, after which period an extension of the residential development may be promoted.
  3. The GHURC Board be requested to amend their Masterplan for the Railway Corridor to reflect recommendations 2 and 3 above.
  4. To reaffirm that the Railway Corridor remains one of the Council's highest priorities for Homes and Communities Agency funding in the next five years."

The motion was seconded by Councillor P McLellan.

Councillor Smith moved the following amendment:

"That an additional bullet point be added to recommendation 2 which states: 'a thorough road traffic assessment'"

Councillor Hobbs seconded the amendment.

Councillor Gillespie indicated that she was willing to accept the amendment as part of her motion.

Councillor C Witts moved the following amendment:

"That an additional bullet point be added to recommendation 2 which states: 'The need to take into account flood alleviation measures required for Armscroft'"

Councillor Wilson seconded the amendment

Councillor Gillespie indicated that she was willing to accept the amendment as part of her motion.

**RESOLVED**

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1. To approve the City Council Planning Brief (Appendix 1 PT01031Z) as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan.
2. To endorse in principle a mixed use scheme for the Northern Triangle component of the Railway Corridor being developed by the company LXB Properties subject to:
  - Demonstrating that a mixed use scheme delivers a development of community benefit
  - Detailed Retail Impact Assessment demonstrating that the proposal will not have any detrimental impacts upon the City Centre and its regeneration, particularly King's Quarter
  - Acceptable highway and transportation access arrangements including full operational access being provided to the Southern triangle area
  - Safe and secure pedestrian and cycle links to the site including through Blinkhorn's Bridge
  - A delivery strategy for the employment uses including Planning Agreements to secure the proposed employment elements and appropriate marketing proposals for employment land
  - Exemplar design and Masterplanning being a key component of the proposals to make this site an attractive gateway development
  - High quality landscaping
  - A thorough road traffic assessment
  - The need to take into account flood alleviation measures required for Armscroft
3. That the GHURC Masterplan for the Great Western Road component includes a phased approach to housing delivery that allows for the active marketing of additional employment land adjacent to the Health Innovation Centre to accommodate further employment uses in this location, particularly linked to the activities of the hospital and Health Innovation Centre. This active marketing should be for a substantial period (to be agreed) from the occupation of the Health Innovation centre, after which period an extension of the residential development may be promoted.
4. The GHURC Board be requested to amend their Masterplan for the Railway Corridor to reflect recommendations 2 and 3 above.
5. To reaffirm that the Railway Corridor remains one of the Council's highest priorities for Homes and Communities Agency funding in the next five years.

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**100. AMENDMENTS TO 2010 CONSTITUTION**

The Council considered a report requesting it to consider amendments to the Council's Constitution.

Moved by Councillor Taylor (Chair of Constitutional & Electoral Working Group), seconded by Councillor Sebastian Field (Deputy Chair of Constitutional & Electoral Working Group).

**RESOLVED**

That the revised Constitution be approved.

**101. THE LOCALISM BILL**

The Council considered a report informing it of the content of the Localism Bill. The report also identified the main implications of the Bill for standards and governance matters.

Moved by Councillor P McLellan (Standards Committee Member), seconded by Councillor Lewis (Standards Committee Member).

**RESOLVED**

1. That the standards and governance contents of the Bill and their potential implications for the City Council be noted.
2. That further reports be brought back as and when required regarding the implementation of any changes required as a result of the Bill.
3. That the Council considers adopting a local Code of Conduct and, in particular, whether or not it wishes to explore the development of a Gloucestershire-wide local Code.

**102. DESIGNATION OF MONITORING OFFICER**

The Council considered a report requesting it to designate a replacement Monitoring Officer upon the cessation of employment of the existing incumbent.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor LLewellyn (Cabinet Member for Performance and Resources).

**RESOLVED**

That the Group Manager for Legal and Democratic Services be appointed Monitoring Officer for the City Council as from the 26<sup>th</sup> April 2011.

**103. QUESTIONS BY MEMBERS**



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- (a) Written questions to Cabinet Members.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources)

**RESOLVED**

That the written questions and supplementary questions in accordance with the Council's Constitution and the replies thereto as attached to the minutes be noted.

- (b) Leader and Cabinet Members' Question Time

Councillor Hilton asked the Cabinet Member for Environment if steps would be taken to clean the railway bridge on London Road.

The Cabinet Member advised that he was aware of this issue and confirmed that it would be examined. The Cabinet Member advised that the bridge could not be cleaned every day.

Councillor Hilton asked a supplementary question regarding the cleaning of the bridge and enquired whether the Council would be examining the possibility of adding protective netting to prevent pigeons from roosting on the bridge.

The Cabinet Member advised that discussions were underway with Network Rail to investigate the possibility of pigeon proofing the bridge.

Councillor Hilton asked the leader of the Council if he was concerned about the future of Gloucester Quays.

The Leader of the Council advised that it was a difficult economic climate at present and confirmed that the Quay management company was committed to the success of the scheme and that they would continue to invest in the scheme.

Councillor Hilton asked a supplementary question as to whether the Leader of the Council was aware if the owners of the Quay would use incentives to increase the number of shops at the Quays.

The Leader of the Council advised that Peel Holdings was an experienced operator of developments like Gloucester Quays and that he was confident that they would make the correct decisions regarding the leasing of unoccupied units. He was also aware that they had employed a new retail agent to ensure that this occurred.

Councillor Hobbs asked the Leader of the Council if he agreed with a recent article written by the Editor of the Citizen regarding the regeneration of the City.

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The Leader of the Council advised that the article supported the transferral of the assets acquired by the SWRDA to the Council. The Leader also reported that the Council had entered into a period of exclusivity with Stanhope on the redevelopment of the King's Quarter.

Councillor Hobbs asked the Leader of the Council why some of the paperwork for the Council meeting had been circulated late.

The leader advised that the amended version of the Corporate Plan was different only in terms of presentation and that the original report circulated with the Constitution contained all the changes to the Constitution. It was acknowledged that the late document had the changes highlighted as tracked changes.

Councillor Wilson asked the Cabinet Member for Environment a question regarding the payments for green garden waste and advised that when individuals had paid by direct debit or credit card they had received an invoice and it was unclear as to whether they had paid.

The Cabinet Member advised that he was aware of this issue and confirmed that payment had been received. It was advised that the format of the invoice had been examined and briefing note produced.

Councillor Wilson asked a supplementary question of the Cabinet Member for Environment and stated that it was unclear that when residents signed up to the green garden waste scheme whether they had signed up for 12 or 18 months.

The Cabinet Member for Environment confirmed that a new approach had been introduced to make this clear to residents and that steps would be taken to communicate this to residents.

Councillor P McLellan asked the Cabinet Member for Environment how many residents had signed up to the scheme and how many had been contacted by Neighbourhood Management.

The Cabinet Member reported that 1,677 residents had been contacted on the door step and that 7,218 had received a leaflet. A number of roadshows had also been held. It was advised that to 4,541 residents had signed up to the scheme to date.

Councillor P McLellan asked a supplementary question regarding residents not being aware of the 18 months offer and highlighted that residents of Brookfield Road were not aware of this offer and asked whether deadline would be extended.

The Cabinet Member for Environment advised that this issue would be examined and confirmed that a number of steps had been taken to publicise the introductory offer and this included door to door visits, leaflets, the local press and radio and roadshows.

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Councillor Haigh asked the Cabinet Member for Environment how residents would know about the green garden waste scheme if they had not come into contact with the Council's communication strategy for green garden waste.

The Cabinet Member advised that there had been an extensive communication strategy undertaken to promote the scheme and that this would continue.

Councillor Haigh asked the Cabinet Member to outline the introductory offer.

The Cabinet Member advised that if residents joined by the 4 April 2011 they would be signed up until 1 October 2012.

Councillor Field asked the Cabinet Member for Heritage and Leisure if he would support his endeavours to ensure that the green space attached to the former Civic Service Club was maintained.

The Cabinet Member for Heritage and Leisure advised that he had been informed that this area of open space was protected.

Councillor Lewis asked the Leader of the Council if the Council would be holding a civic reception for the Gloucester Rugby team that had won the LG trophy.

The Leader of the Council advised that the appropriate time to hold a civic reception would be at the end of the season.

Councillor Dee asked the Leader of the Council if he could update the Council on the joint working project underway with the County Council.

The Leader of the Council confirmed that discussions were underway to develop and identify any services where joint working could be explored. It was advised that this was the role of project fusion which had been established to investigate the options available for joint working.

Councillor Nick Durrant asked the Cabinet Member for Environment whether he was aware that fly-tipping had increased in the Linden area as a result of the bulky waste scheme.

The Cabinet Member for Environment advised that he was not aware of any evidence of fly-tipping and confirmed that this should be reported through the contact centre.

Councillor Nick Durrant asked a supplementary question regarding fly-tipping and reported a comment from the Linden Resident Association.

The Cabinet Member for Environment confirmed that he was not aware of any increase in fly-tipping in Linden and advised that he would examine any specific examples.

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Councillor Dallimore asked the Leader of the Council if he was aware of the new Bristol Road Business Group that had been established to engage and consult with local authorities and groups.

The Leader of the Council confirmed that he was aware of the group and that he hoped that this new approach would form an effective form of engagement.

Councillor Taylor asked the Leader of the Council if he was aware of the announcement by the government to improve the railtrack between Kemble and Swindon.

The Leader of the Council confirmed that he was aware of this important development which would help to improve the infrastructure.

Councillor Porter asked a question regarding the latest position of SRWDA assets.

The Leader of the Council confirmed that as far as he was aware this was progressing and the Leader confirmed that he hoped for a positive outcome.

Councillor Wood asked the Leader of the Council if he was aware of any plans to celebrate the Royal Wedding.

The Leader of the Council confirmed that he was aware that a number of large scale events would occur across the City, including events at the Cathedral and the Rugby Club.

Councillor Hansdot asked a question regarding the introduction of charges for entry to museum.

The Cabinet Member for Heritage and Leisure advised that the Council had taken a number of steps to ensure that the introduction of charges was well advertised.

Councillor Tracey asked a question regarding the refurbishment of the museums in the City.

The Cabinet Member for Heritage and Leisure advised that the refurbishment of the City Museum would be completed in June prior to the commencement of the school holidays. The new retro-room in Folk Museum would open next week.

Councillor Organ asked the Leader of the Council for an update on the King's Quarter development.

The Leader of the Council advised that the King's Quarter development was in the early stages of development and that the public would have an opportunity to inform and influence this development process. It was advised that the Planning Committee would shortly consider an application regarding the golden egg building and the toilets on King Square.

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Councillor Brown asked the Leader of the Council if he was aware of concerns regarding levels of rent for the scout hut at Hucclecote.

The Leader of the Council advised that he was not aware of any issues regarding the levels of rent. He confirmed that this rent policy had been reviewed and improved by the administration.

(c) Questions to Chairs of Meetings

Councillor Mark Hobbs asked the Mayor whether she would write a letter of condolence on behalf of the Council to the people of Japan.

The Mayor confirmed that she would be happy to write a letter on behalf of the Council.

Councillor Hobbs asked Councillor Gillespie a question regarding Planning Policy Sub Committee and Planning Committee.

Councillor Gillespie confirmed that she had enjoyed working on the Planning Committees and welcomed her successor every success.

**104. ISSUE DEBATE**

Moved by Councillor Field, seconded by Councillor Hilton.

That this Council notes that a referendum will be held on May 5<sup>th</sup> on whether the Alternative Vote should be used to elect members of Parliament.

**RESOLVED**

That this Council notes that a referendum will be held on May 5<sup>th</sup> on whether the Alternative Vote should be used to elect members of Parliament.

**105. NOTICES OF MOTION**

1. Moved by Councillor Hilton, seconded by Councillor Wilson

“This council requests that cabinet reconsiders its proposals to re-house Shopmobility at Eastgate Market. That Shopmobility continues to operate from its current location until a review of other possible locations has been fully considered.”

Councillor James moved the following amendment:

Delete after this Council and add:

1. “notes the concerns expressed by some users of the Shopmobility service regarding the proposed relocation to the Eastgate Indoor Market;
2. resolves to work with the Friends of Shopmobility and other interested parties to ensure a smooth transition to the new premises;

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3. Undertakes to carry out a review of the operation at its new site after 12 months.”

Councillor Morgan seconded the amendment. The amendment was then put to the vote and declared lost.

The substantive motion on being put to the vote was declared carried and it was:

**RESOLVED** that:

This council requests that cabinet reconsiders its proposals to re-house Shopmobility at Eastgate Market. That Shopmobility continues to operate from its current location until a review of other possible locations has been fully considered.

2. Moved by Councillor Hobbs, seconded by Councillor Durrant.

“This Council gives support to legal advice services in the City and this funding enables these organisations to aid residents on very low incomes.

This Council strongly believes that residents of Gloucester have the right to professional legal representation irrespective of their income.

This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.

This Council:

1. Writes to the Ministry of Justice to take proper note of the thousands of responses it has received opposing these changes.
2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.
3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.”

Councillor James moved the following amendment:

Delete:

“This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

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This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.”

Insert:

“This Council notes the Coalition Government’s aim of reducing the Legal Aid bill as part of its efforts to bring public spending under control and endorses its approach of encouraging people to consider other methods of dispute resolution where appropriate and targeting Legal Aid on those who need it most.”

Delete “opposing these changes”

Delete:

“2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.”

Insert:

“2. Notes that Legal aid will still routinely be available in civil and family cases where people's life or liberty is at stake, or where they are at risk of serious physical harm or immediate loss of their home. This includes asylum cases, cases involving debt and housing matters where someone's home is at immediate risk, mental health cases, domestic violence and forced marriage cases, and in cases where people face intervention from the state in their family affairs that may result in their children being taken into care.”

Delete:

3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.”

Insert:

3. Notes that consultation on the proposed changes to Legal Aid closed on 14<sup>th</sup> February 2011.

Councillor Morgan seconded the amendment. The amendment was then put to the vote and declared lost.

**RESOLVED** that:

This Council gives support to legal advice services in the City and this funding enables these organisations to aid residents on very low incomes.

This Council strongly believes that residents of Gloucester have the right to professional legal representation irrespective of their income.

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This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.

This Council:

1. Writes to the Ministry of Justice to take proper note of the thousands of responses it has received opposing these changes.
2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.
3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.

**Time of commencement: 19:00 hours**

**Time of conclusion: 22:35 hours**

**Chair**